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GENERAL CIRCULAR

1st Feb 2019

To: The Fleet

Subject: Signing Of ISM Documentation

Dear Masters/Chief Engineers,

It was found on board on of our vessels by means of an external audit, that ISM documents are not being signed by the required persons in charge.

Through this circular we would like to bring to your attention that after several random checks, it was found to be a common problem across our fleet.

Mostly forms that are required to be send by e-mail to the office show no signatures of the responsible person in charge.

Therefore we must stress that without exception; all ISM forms are to be filed as per our filing system (form M. 1.20) and all are to be signed by the required representative in charge without fail.

QHSE

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