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OPERATIONS CIRCULAR

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SUBJECT: Guidelines for Min. bunker reserve & landing bunker samples for shore analysis

Off late, we have realized that some of our vessels are not maintaining the Minimum Bunker ROB as required by company SMS procedures and so end up having very low stock of bunker ROB and sometimes HFO ROB is so low that they need to change over the consumption to Diesel oil tanks which lead to higher running cost than normal. Such an unplanned approach by the vessel, puts the bunkering team in challenging situation and really have to struggle hard to arrange the bunker at such a such a short notice. Most of the time, we land up paying more for booking bunkers at short notice as the supplier takes the advantages of urgent orders. Developing of such a crisis onboard is not desirable at all & reflects a poor skill by Management team onboard, therefore kindly be guided with our company SMS for guidelines on minimum bunker reserve that requires to be maintained onboard.

SMS Chapter 10 - Section - 10.41.1 – Bunker Requisition – Points to be considered while making requisition – Point No. 2

The "safe margin" necessary to accomplish the voyage should be calculated on the basis of the length of the voyage and existing daily consumption. *The minimum reserve of heavy fuel onboard shall be an amount consistent with three days consumption plus one day's consumption for each week of the planned voyage.* In case of MDO, minimum bunker for at least 3 days consumption. Furthermore, for tankers if tank cleaning is contemplated, reserves should be adjusted accordingly.

In addition to above, please find below guidelines while landing bunker samples for shore analysis:

- a. If bunkering is carried out in Africa (WAF, SA & East Africa) region & West Asia region then plan to land bunker samples to "Vishwa Lab, Dubai".
- b. If bunkering is carried out in SE Asia region, then plan to land bunker samples to "Vishwa Lab, Singapore".
- c. If bunkering is carried out in Europe & Mediterranean region then plan to land bunker samples to "Vishwa Lab, UK".
- d. If bunkering is carried out in USA and Caribbean regions then plan to land bunker samples to "Vishwa Lab, Houston".

For more details, refer SMS-section 10.41 – Bunkering operation. Discuss this message with onboard management team & insert a copy of this message in Master and C/E's handing over notes.

MTMPL - OPERATIONS TEAM