Maritec Tanker Management Pvt Ltd
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Graham Firth Compound,
Goregaon (E) Mumbai – 400063.
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GENERAL CIRCULAR   1st Feb 2019

TO: The Fleet

Subject: Procedure for ordering ECDIS Charts

(This GC is currently applicable to only those vessels which are installed with the ECDIS)

Please note that the following procedure is to be followed when ordering ECDIS Charts.

- The vessel creates an order via Chart Assistant / Navi Planner (chart handling tool) and sends the request file to wvchartservice@wartsila.com (cc. operations@maritectankers.com ; purchasing@maritectankers.com)

- wvchartservice@wartsila.com is a Chart Server and cannot reply to any written emails. The server creates an (on hold) order

- A notification will be sent by data.support@wartsila.com including a request for approval to operations@maritectankers.com ; purchasing@maritectankers.com

- operations@maritectankers.com OR purchasing@maritectankers.com will give the approval to data.support@wartsila.com

- The Chart Support group will approve the order in their system and the license will be sent directly on board

As long an order is on hold no other chart order can be processed. It is also possible to set an "auto-approval" amount. With this the crew is free to order charts up to an agreed amount of USD 500 /-
If the order value is up to this amount the license will be created without any further interaction. If the order value is over this amount Chart Group will ask for approval from Maritec.

Operations
Maritec Tanker Management Pvt Ltd.