



**Maritec Tanker Management Pvt Ltd**  
Lotus Corporate Park, G wing – 501, 5<sup>th</sup> Floor,  
Graham Firth Compound,  
Goregaon (E) Mumbai – 400063.  
Email: [ghse@maritectankers.com](mailto:ghse@maritectankers.com)

## **GENERAL CIRCULAR**

**1<sup>st</sup> Feb 2019**

**To: The Fleet**

### **Subject: VOYAGE Numbering**

As the Charterers wish to have the ability of reviewing the Commercial outcome of each voyage, please be informed that with effect from 1<sup>st</sup> January 2017, we will be sending you instructions for numbering the Voyage in the **Daily Noon Report**.

The Voyage Numbering will be based on the information provided below:

- Start with the 'first 3 alphabets' of the vessel name (i.e. ATL; VIV; BIT; BIS; ...).  
Voyage No: **BIT**\_\_\_\_\_ (should be in capital letters)
- Followed by a 'numerical' of 3 digits (001; 002.....)  
Voyage No: **BIT001**\_\_\_\_\_ (do not leave any space between the alphabets and the numerical)
- Followed by an 'L1' for the commencement of the Loaded and 'B1' for Ballast passage.  
Voyage No: **BIT 001L1**\_\_\_\_\_ or **MAR001B1**\_\_\_\_\_
- If there is more than one port of discharge then upon completion of operation and commencing the voyage to the second port of discharge , the Voyage No will change over to L2  
Voyage No: **BIT 001L2**\_\_\_\_\_
- If during a loaded passage the vessel is instructed to STOP and await further voyage instructions, then upon the end of sea passage (EOSP), the Voyage No must change to:  
Voyage No: **BIT 001L1-1**\_\_\_\_\_
- Once instructions are received for again proceeding with the Voyage , then at Start of Sea Voyage (SOSP), the Voyage No must change to:  
Voyage No. **BIT 001L1-2**\_\_\_\_\_
- Similarly if during the Ballast passage the vessel is instructed to stop and drift , the Voyage No at EOSP will be:  
Voyage No: **BIT 001B1-1**\_\_\_\_\_

And at the SOSP will be **BIT 001B1-2**\_\_\_\_\_

**So in summary you can have a Voyage like the following example:**

**BIT001L1** (at the EOSP Load Port) → **BIT 001L1-1** (at the EOSP for stopping to await orders)  
→ **BIT001L1-2** (at the SOSOP upon receiving orders to proceed)  
→ **BIT 001L2** (at the SOSOP departure First discharge port) OR **MAR002B1** (if there is only one port of discharge).

**Another Voyage example:**

**BIT002B1** (at the SOSOP after last discharge port) → **BIT002B1-1**  
(at the EOSP if asked to stop for awaiting loading orders) → **BIT002B1-2**  
(at the SOSOP upon receiving orders to proceed) → **BIT003L1** (at the EOSP arrival load port)

A 'tool' has been incorporated into the PSM wherein anytime the Voyage No changes (from the information provided in the vessel's Noon report) the system will automatically trigger a Voyage Report as an e-mail attachment to the Charterers.

So it is of the utmost importance to follow certain basic discipline when filling in the Voyage No into the Daily Noon Report.

- DO NOT enter the word Voy. Or Voyage
- DO NOT leave any space between the alphabets & numerical
- ALWAYS use Capital Letters

**Operations**  
**Maritec Tanker Management Pvt Ltd.**