

**M. 2.00 – MASTER'S REVIEW**

Date : 10/08/2018
Page : 1 of 3
Made by : QHSE
Approved by : MD
Rev. No : 0

Vessel: BITU ATLANTIC
(dd/mm/yy): 29-11-2018

Date

Master's Review No: 01 / 2018

(To be carried out at least every six months and report No's to be consecutive from Jan to Dec)

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| 1) Implementation of SMS: - How well do you think that the Quality Management System is Implemented Onboard? |
| Master Comments:- New ISM Forms rcvd in 20-10-2018 were implemented as per Company requirement. Still checking for all departments for this new forms |
| Office Review: - Noted. Kindly ensure all obsolete documents are withdrawn at the earliest. |
| 2) Crew Motivation: - How can the Crew be motivated further to comply with the Company's Policy and the Quality Management System? Review on Welfare activities and motivation of Crew such as Vessel and Safety performance. Review discussion to improve Shipboard Harmony and Review feedback. |
| Master Comments:- - The crew can be motivated as result of a camping issued by Company and implemented & maintained on board by ship's staff regarding safety cultures, behavior, responsibility and loyalty. - As per present situation, the crew who take over the vessel in april 2018, is close to completed 8 months contract, next opportunity to rejoin will be after another 8 months, genareal tendence of the crew is to not wait more than 4 months vacation, most probably all the time at least 50 percent of the crew will be - at the first contract on board. |
| Office Review: - Noted. As per rotation policy crew will be rotated among fleet vessels. |
| 3) External Inspections and Audits: - What modifications, if any, are required in the System to Ensure Better Results in External Inspections and Audits. So as to Ensure Safety, Environmental Protection and Customer Satisfaction in view of : <ul style="list-style-type: none">• Reduce External and Internal Audit Findings,• Reduce Accidents and Incidents,• Reduce Observations During 3rd Party Inspections and Surveys. |
| Master Comments:- <ul style="list-style-type: none">- The standardization of all electronic folders in all computers to all vessels- The selection of crew have to be more stictly- The implication of the crew have to be with more mindfully- Company assistance have to be in due time. |
| Office Review: - Noted. As right team on board is of utmost importance, Maritec is doing everything it can to get the right mix. Master's genuine appraisal reports will assist in bettering this area. |
| 4) Incident Management: - Master's Comments on the Effectiveness of Post Incident Reporting, Investigation and Follow up. |
| Master Comments:- <ul style="list-style-type: none">- No any incidents & Accidents report for at least 3 months during my contract- Implemented In Crew Culture that is more easy to prevent any accident |

To be completed 6 Monthly (Jun/Dec) & forwarded by Email & filed as hard copy on board in Master 2.00 folder

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| <p>- Shipboard Discipline Standards as outlined in the Management Policy and Procedures to be remembered during pre-boarding briefing and maintained on board in order to avoid unpleasant situation.</p> <p>- Strongly encouraged free discussion from all level, during meetings on board</p> |
| <p>Office Review: - Noted.</p> |
| <p>5) Training: - Has the Training Onboard been Effective? Review Training Conducted on Shipboard Operations such as Demonstration on use of Equipment, Understanding of Policies, Procedures and Instructions etc. In relation to the Management’s SMS System.</p> |
| <p>Master Comments:-</p> <ul style="list-style-type: none"> - All drills carried out a/p Company ISM form drills schedule & International Rules - All drills were accompanied by videotel training programs - Random Checks among crew of their duties on board & Company Policy - Additional Trainings was carried out as per vessel specifics - (Vessel was reconverted from Product Carrier - to Asphalt Tanker) |
| <p>Office Review: -Noted</p> |
| <p>6) Safety and Environmental Protection: Review Safety Performance and Key Issues Onboard against Suggestions from other Staff members Onboard. Review Discussion of the Safety meetings, Drills, Safety Inspections, Environmental Protection and suggest required Actions to be taken so as to Improve Safety and Environmental Protection Onboard.</p> |
| <p>Master Comments:-</p> <ul style="list-style-type: none"> - Risk Assessment, Near Miss, Unsafe Act, Flag & Company Circulars discussed on board during safety meetings. |
| <p>Office Review: - Noted</p> |
| <p>7) Maintenance: Review Managements PMS, Maintenance Procedures and Various related Reporting Procedures including requisition and supply management. Highlight difficulties encountered / experienced during maintenance, breakdowns etc. and suggest how they can be resolved</p> |
| <p>Master Comments:-</p> <ul style="list-style-type: none"> - New PMS Software well implemented on board, all crew trained accordingly - Maintenance carried out as per PMS - New Equipment installed on board (BWMS, Thermal Boilers, Heating System), to be included on new PMS. |
| <p>Office Review: - Noted.</p> |
| <p>8) Approved Manuals:</p> |

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| Review approved manuals and related document i.e VRP, SOPEP, STS, Garbage Management Plan etc. |
| Master Comments:- - VRP manual under issue - Damage & Stability Condition Final - Class Approved - still not rcvd |
| Office Review: - Noted. Manuals under progress. Will revert shortly |
| 9) Blank Space for Comments on aspects not covered in the foregoing sections |
| Master Comments:- |
| Office Review: - NA |
| 10) Comments / Review By Office: - We confirm receipt and review of above Master's review. All suggestions will be dicussed during next management meeting on board. |



PANAIT MARIN
Master (Name & Signature)


Capt. Roshan Dsouza
QHSE Manager / DPA

Note: -

- 1- Master's Review to be conducted at least every Six months, However management encourages Master's to carryout same in every Master's contract.
- 2- Only the Copy with office Review to be filed on board.
- 3- If the Office Review is received as an E Mail Copy of E Mail to be attached to this form and filed.

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