|  |  |  |  |
| --- | --- | --- | --- |
| Ship: | **BITU ATLANTIC** | Date (dd/mm/yy): | **14-12-18** |
| Name: | **JOLLY ASHOK** | Rank: | **ELECT OFFICER** |
|  |
| Reason For Travel: | **SIGN ON** | (Signing on, Signing off, etc.) |
| Travelling From:  | **MUMBAI** | To: | **LOME / TOGO** |
| Travel Started Date:  | **07-12-18** | Time: |  |
| Travel Ended Date:  | **07-12-18** | Time: | **15:00 LT** |

|  |
| --- |
| **Expenses During Travel** (Paid by Traveller) |
| Type Of Trasport : Bus, Train, Taxi Etc. | From – To | Cost | Currency | Rate Of Exchange | Cost in US$ |
| **SAFETY SHOES** |  | **897.36** | **INR** | **70.99** | **12.64** |
| **MEDICAL P&i** |  | **8200.00** | **INR** | **70.99** | **115.51** |
| **ERM COUSE** |  | **7700** | **INR** | **70.99** | **108.46** |
| **MEAL SIGN ON** |  | **25 USD** | **USD** | **1** | **25.00** |
| **WRAPPING LUGGAGE - LOG BOOK FR VSL** |  | **450.00** | **INR** | **70.99** | **6.34** |
| Other Expense Hotel, Etc. | Place / Reason |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  | Total | **267.95 USD** |

All Expenses Must Be Verified With Tickets and Receipts.

|  |  |  |  |
| --- | --- | --- | --- |
| Port: | **LOME / TOGO** | Date: | **14-12-18** |
|  |
| Signature: (Traveller) |
|  |
| Above Costs Have Been Paid In Cash / Added On Wages Account On : -(delete not applicable)  | DECEMBER 18(Month/Year) |
|  |
|  |
| Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Master): PANAIT MARIN |
|  |