|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ship: | **BITU ATLANTIC** | | Date (dd/mm/yy): | | | **14-12-18** |
| Name: | **TENAJA ANTHONY** | | Rank: | | | **OILER** |
|  | | | | | | |
| Reason For Travel: | | **SIGN ON** | | | (Signing on, Signing off, etc.) | |
| Travelling From: | | **MANILLA** | | To: | **LOME / TOGO** | |
| Travel Started Date: | | **11-12-18** | | Time: |  | |
| Travel Ended Date: | | **13-12-18** | | Time: | **09:00 LT** | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expenses During Travel** (Paid by Traveller) | | | | | |
| Type Of Trasport : Bus, Train, Taxi Etc. | From – To | Cost | Currency | Rate Of Exchange | Cost in US$ |
| **MEAL** |  | **112** | **QAR** | **3.612** | **31.00** |
| **MEAL** |  | **15.04** | **EUR** | **1.134** | **17.06** |
| **MEAL** |  | **8.50** | **EUR** | **1.134** | **9.64** |
| **MEAL** |  | **2.50** | **EUR** | **1.134** | **2.84** |
|  |  |  |  |  |  |
| Other Expense Hotel, Etc. | Place / Reason |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  | Total | **60.54 USD** |

All Expenses Must Be Verified With Tickets and Receipts.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Port: | **LOME / TOGO** | Date: | **14-12-18** | |
|  | | | | |
| Signature: (Traveller) | | | | |
|  | | | | |
| Above Costs Have Been Paid In Cash / Added On Wages Account On : -  (delete not applicable) | | | | DECEMBER 18  (Month/Year) |
|  | | | | |
|  | | | | |
| Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Master): PANAIT MARIN | | | | |
|  | | | | |