|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ship: | **BITU ATLANTIC** | | Date (dd/mm/yy): | | | **14-12-18** |
| Name: | **SHUKLA PRAKASH SURYA** | | Rank: | | | **ELECT OFFICER** |
|  | | | | | | |
| Reason For Travel: | | **SIGN ON** | | | (Signing on, Signing off, etc.) | |
| Travelling From: | | **MUMBAI** | | To: | **LOME / TOGO** | |
| Travel Started Date: | | **07-12-18** | | Time: |  | |
| Travel Ended Date: | | **07-12-18** | | Time: | **15:00 LT** | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expenses During Travel** (Paid by Traveller) | | | | | |
| Type Of Trasport : Bus, Train, Taxi Etc. | From – To | Cost | Currency | Rate Of Exchange | Cost in US$ |
| **SAFETY SHOES** |  | **897.36** | **INR** | **70.99** | **12.64** |
| **MEDICAL P&i** |  | **8405.00** | **INR** | **70.99** | **118.40** |
| **CONDIMENTS FOR CREW** |  | **2108.10** | **INR** | **70.99** | **29.70** |
| **MEAL SIGN ON** |  | **25 USD** | **USD** | **1** | **25.00** |
|  |  |  |  |  |  |
| Other Expense Hotel, Etc. | Place / Reason |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  | Total | **185.74 USD** |

All Expenses Must Be Verified With Tickets and Receipts.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Port: | **LOME / TOGO** | Date: | **14-12-18** | |
|  | | | | |
| Signature: (Traveller) | | | | |
|  | | | | |
| Above Costs Have Been Paid In Cash / Added On Wages Account On : -  (delete not applicable) | | | | DECEMBER 18  (Month/Year) |
|  | | | | |
|  | | | | |
| Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Master): PANAIT MARIN | | | | |
|  | | | | |