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|---|---|---|
| MARITEC TANKER MANAGEMENT | **OFF. 037 - EXPENSE FORM - SHORE EMPLOYEES** | Date : 01-11-2023<br>Page : 1 of 1<br>Made by : QHSE<br>Approved by : MD<br>Rev. No : 0 |

ONE DOCUMENT PER CURRENCY

CURRENCY NAME

| COMPANY: | SURNAME: **Sawant** | FIRST NAME: **Nutan** | DATE : **01-11-23** | PERIOD: **01-11-2023 to 30-11-2023** |
|---|---|---|---|---|

| Date | Nature of expenses (travel itinerary, cost details) | Evidence doc. Number | Travel Expenses | Hotel | Meals | Phone / Internet | Misc. | Other expenses | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | Amount | Nature |
| 01-Nov | Cable cost | 1400 | | | | ₹ 500.00 | | ₹ 500.00 | For the month of Nov |
| | From 01-11-2023 to 30-11-2023 | | ₹ 190.00 | | | | | ₹ 190.00 | For the month of Nov |
| | | | | | | | | | |
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| | | | | | | | | | |
| | | Total | ₹ 190.00 | ₹ - | ₹ - | ₹ 500.00 | ₹ - | ₹ 690.00 | |

**Account of (vessel or company name)**

| | |
|---|---|
| **Total Expenses** | **₹ 690.00** |
| **Exchange Rate** | 0.00 |
| **Total Expenses in INR** | **₹ 690.00** |

| | |
|---|---|
| Employee Signature | N Sawant |
| Manager Signature | |
| Management Signature | |