

OFF. 037 - EXPENSE FORM - SHORE EMPLOYEES

Date : 01-10-2018 Page : 1 of 1

Made by : QHSE Approved by : MD Rev. No : 0

| ONE DOCUMENT PER CURRENCY CURRENCY NAME | | | | | | | | | | | |
|--|-----------------------------|----------|----------------|-----------------------|------------------|------------|------------|--------------------|---------|----------------|------------------|
| COMPANY: | MTMPL | SURNAME: | Ghadigaonkar | FIRST NAME: | ST NAME: Sitaram | | DATE : | 31/08/2023 | | PERIOD: | August 2023 |
| Date | Nature of expenses | | | Friday - de Alemahan | Travel | | Marala | Phone / | Mine | | Other expenses |
| | (travel itinerary, cost def | | | Evidence doc. Number | Expenses | Hotel | Meals | Internet | Misc. | Amount | Nature |
| | | | | | | | | | | | |
| 8/2/2023 | Fuel expenses | | | 4360 | | | | | | ₹ 2,000.00 | Fuel expenses |
| 8/12/2023 | Fuel expenses | | | 2969 | | | | | | | Fuel expenses |
| 8/26/2023 | Fuel expenses | | | 3503 | | | | | | ₹ 2,000.00 | Fuel expenses |
| 8/1/2023 | Internet charges | | | 27R24I9992280308 | | | | | | ₹ 1,178.82 | Internet service |
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| | | | | Total | ₹ - | ₹ - | ₹ - | ₹ - | ₹ - | ₹ 7,178.82 | ~ \ \\/ |
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| Account of (vessel or company name) | | | Total Expenses | | | ₹ 7,178.82 | | Employee Signature | | Mark | |
| | | | | Exchange Rate | | | 0.00 | | Manag | er Signature | |
| | | | | Total Expenses in INR | | | ₹ 7,178.82 | | Managen | nent Signature | |