

ONE DOCUMENT PER CURRENCY

CURRENCY NAME

COMPANY:		SURNAME: Sawant	FIRST NAME: Nutan	DATE : 25-04-23			PERIOD: 01-03-2023 to 25-04-2023		
Date	Nature of expenses (travel itinerary, cost details)	Evidence doc. Number	Travel Expenses	Hotel	Meals	Phone / Internet	Misc.	Other expenses	
								Amount	Nature
01-Apr	Cable cost	784				₹ 500.00		₹ 500.00	For the month of June
	From 01-06-2023 to 30-06-2023		₹ 150.00					₹ 150.00	
Total			₹ 150.00	₹ -	₹ -	₹ 500.00	₹ -	₹ 650.00	

Account of (vessel or company name)

Total Expenses	₹ 650.00
Exchange Rate	0.00
Total Expenses in INR	₹ 650.00

Employee Signature	<div style="border: 1px solid green; padding: 5px; display: inline-block;"> APPROVED nutans , 26-Jun-2023 ,5:39:28 PM </div>
Manager Signature	
Management Signature	