MARITEC	OFF. 037 - EXPENSE FORM - SHORE EMPLOYEES	Date : 01-10-2018 Page : 1 of 1 Made by : QHSE Approved by : MD Rev. No : 0

ONE DOCUMENT PER CURRENCY

CURRENCY NAME

COMPANY: MTMPL	SURNAME: Bhandari	FIRST NAME: Sangeeta	DATE : 28-08-23	PERIOD: AUG

Date	Nature of expenses (travel itinerary, cost details)	Evidence doc. Number	Travel Expenses	Hotel	Meals	Phone / Internet	Misc.	Other expenses	
								Amount	Nature
12-08-23	INTERNET CHARGES	0				₹ 650.00		₹ 650.00	
28-08-23	TRAVELLING CHARGES	0	₹ 1,300.00					₹ 1,300.00	
	Total		₹ 1,300.00	₹ -	₹ -	₹ 650.00	₹ -	₹ 1,950.00	

Account of (vessel or company name)

Total Expenses	**₹ 1,950.00**
Exchange Rate	0.00
Total Expenses in INR	**₹ 1,950.00**

Employee Signature	
Manager Signature	
Management Signature	