

OFF. 037 - EXPENSE FORM - SHORE EMPLOYEES

Date : 01-10-20
Page : 1 of 1

Made by : QHSE
Approved by : MD
Rev. No : 0 : 01-10-2018

ONE DOCUMENT PER CURRENCY CURRENCY NAME: INR											
COMPANY:		SURNAME:	Wadivkar	FIRST NAME:	San	deep	DATE :	29-11	1-2023	PERIOD:	Nov-23
		Nature of expenses		Evidence doc.	Travel		Meals	Phone / Internet	Misc.	Other expenses	
Date	(travel itinerary, cost details)			Number	Expenses	Hotel				Amount	Nature
	parking receipt Nov-2	23		bill						₹ 500.00	1
	Petrol receipt			bill						₹ 2,200.00	I
	Broadband bill -Nov-23			bill						₹ 1,183.00	I
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				Total	₹ -	₹ -	₹ -	₹ -	₹ -	₹ 3,883.00	1) see Dice?
Assessment of Assessment on								1			10 See 100 2
Account of (vessel or company name)			Total Expenses			₹ 3,883.00	Employee Signature Manager Signature		e Signature	Brief.	
			Exchange Rate			0.00			r Signature		
				Total Expenses in INR			₹ 3,883.00		Managem	ent Signature	