MARITEC TANKER MANANGEMENT PVT. LTD. (MTMPL)

Expense Statement

	ENT PER CURRENCY	T					I		CURRENCY NA		INR
COMPANY:	MTMPL	NAME:	FONSECA	FIRST NAME:	FIA	CRE	DATE :	31.01	.2024	PERIOD:	Jan 2024
Date	Nature of expenses (travel itinerary, cost details)			Evidence doc. Number	Travel Expenses	Hotel	Meals	Phone / Internet	Misc.		Other expenses
										Amount	Nature
01.01.2024	Bike Parking (Jan 2024)				₹ 500.00						
31.01.2024	Home Monthly Internet							₹ 904.67			Jan-24
31.01.2024	Bike Travel to Home- (12, 16, 17, 18, 19, 23,	Office - Home (Ja 24,25, 29, 31)	an 2024 - 3, 5, 8, 9, 10, 11,		₹ 388.78						Distance Home - Office - Home = 8 kms * 16 = 128 / 35 = 3.657 * 106.3 = 388.78
				Total	₹ 888.78	₹ -	₹ -	₹ 904.67	₹ -	₹ -	0
			_]			Jourse -
	ccount of (vessel or ompany name) MTMPL			Total Expenses			₹ 1,793.45		Employee Signature		-4
			Exchange Rate			1.00		Manager Signature		I.	
				Total Expenses in INR			₹ 1,793.45		Manageme	ent Signature	

02 Jan: Work from Home Requested

15 Jan: Sick Leave

18 Jan: Work from office 1300 hrs onwards



