

## OFF. 037 - EXPENSE FORM - SHORE EMPLOYEES

Date : 01-10-2018 Page : 1 of 1

Made by : QHSE Approved by : MD Rev. No : 0

ONE DOCUMENT PER CURRENCY **CURRENCY NAME** COMPANY: MTMPL SURNAME: Ghadigaonkar FIRST NAME: Sitaram DATE: 30-08-2024 PERIOD: Aug 2024 Other expenses Nature of expenses Travel Phone / Evidence doc. Number Hotel Meals Misc. Date (travel itinerary, cost details) Expenses Internet Amount Nature 15-08-2024 Fuel expenses ₹ 1,950.00 Fuel expenses 1221 ₹ 3,140.00 Fuel expenses 18-08-2024 Fuel expenses H1293 31-07-2024 Internet charges ₹ 1,178.82 Internet service 27R25I9999979327 Total ₹ 6,268.82 Account of (vessel or Employee Signature **Total Expenses** ₹ 6,268.82 company name) **Exchange Rate** 0.00 Manager Signature Total Expenses in INR Management Signature ₹ 6,268.82