

OFF. 037 - EXPENSE FORM - SHORE EMPLOYEES

Date: 01-10-2018Page: 1 of 1Made by: QHSEApproved by: MDRev. No: 0

COMPANY:	МТ	MPL	SURNAME:	SINGH	FIRST NAME:	HARIOM		DATE :	28-06	28-06-2023		
COMPANY:			SURNAME:	SINGR	FIRST NAME:			DATE :	20-00-2023		PERIOD:	
Date	Nature of expenses (travel itinerary, cost details)			Evidence doc. Number	Travel Hotel		Meals	Phone /	Misc.	Other expenses		
					Expenses	110101	moais	Internet	11130.	Amount	Nature	
28-06-2023	Office to Rammandir Stn By Auto (9 days X 20)					₹ 180.00						
12-06-2023	Monthly Raily Paas			attached	₹ 755.00							
09-06-2023	Home Internet Invoice			attached				₹ 700.00				
01-Apr	April-23 Due								₹ 200.00			
					Total	₹ 935.00	₹ -	₹ -	₹ 700.00	₹ 200.00	₹ -	
					·			·				
Account of (ves company name)				Total Expenses			₹ 1,835.00		Employee Signature		- the	
					Exchange Rate			0.00	1	Manager	Signature	Ň
					Total Expenses in INR			₹ 1,835.00	1	Manageme	nt Signature	