



Maritec Tanker Management Private Limited

Vessel - Mumbai Office (IMO: 121253)



Inspection Type 008 (B) - Office Internal Audits Checklist
Inspection Date 27 Dec 2021
Inspector Nawin Khaware
From Port
To Port
Hours Onboard 48 Hrs
Avg Audit Findings 100 %
No of NCRs 0
No of Observation 3

Crew Interview & Attendance Record

Staff Name	Rank	Remarks
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Auditor Signature

Nawin Khaware

Chapter 01.00 - Internal Audit - Shore
Category 01.01 - Safety & Environmental Protect
Question 01.01.01 - Is the policy statement clearly shown in each department?
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.01 - Safety & Environmental Protect
Question 01.01.02 - Do the Company's records confirm that the foregoing reviews are carried out as required?
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.01 - Safety & Environmental Protect
Question 01.01.03a - Does this method include plans to ensure that - The policy is understood by all employees?
Answer Detail Grade - Yes
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.01 - Safety & Environmental Protect
Question 01.01.03b - Does this method include plans to ensure that - The commitment by the Company's Management to the policy objectives is clearly given?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.01 - Safety & Environmental Protect
Question 01.01.04 - Do employees at all levels ashore appear to be familiar with the objectives of the Company's Safety and Environmental Protection policy?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.01 - Is the structure of the company documented clearly, showing the relationship between departments and key personnel ashore and afloat ? (Flow charts should be attached)
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.02 - Does the responsibilities and authority of all personnel associated with the SMS being followed?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.03 - Do employees appear to be familiar with their designated tasks and responsibilities?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.04 - Has the company designated a responsible person who ensures that all shore personnel are adequately qualified and experienced to undertake their duties?
If the answer is positive, please state his / her Job Title
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.02 - Company's Responsibilities And

Question 01.02.05 - Does it appear that the foregoing requirement is carried out?

Answer Detail **Grade - Yes**

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.02 - Company's Responsibilities And

Question 01.02.06 - Does each department have written procedures regarding the delegation of responsibilities when the Department's Supervisor absent?

Answer Detail **Grade - Yes**

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.02 - Company's Responsibilities And

Question 01.02.07a - Does the company have sufficient resources and expertise to provide Masters with adequate back-up information and operational support in the following areas, if requested - Cargo properties & carriage requirements?

Answer Detail **Grade - Yes**

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.07b - Does the company have sufficient resources and expertise to provide Masters with adequate back-up information and operational support in the following areas, if requested - Carriage of dangerous goods?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.07c - Does the company have sufficient resources and expertise to provide Masters with adequate back-up information and operational support in the following areas, if requested - Stowage and lashing?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.07d - Does the company have sufficient resources and expertise to provide Masters with adequate back-up information and operational support in the following areas, if requested - Ship stability?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.07e - Does the company have sufficient resources and expertise to provide Masters with adequate back-up information and operational support in the following areas, if requested - Port and berth information?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.07f - Does the company have sufficient resources and expertise to provide Masters with adequate back-up information and operational support in the following areas, if requested - Response in case of illness or injury?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.02 - Company's Responsibilities And
Question 01.02.07g - Does the company have sufficient resources and expertise to provide Masters with adequate back-up information and operational support in the following areas, if requested - Technical advice (machinery and equipment)
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01a - Do the duties and responsibilities of the Designated Person(s) incorporate - Verifying the effectiveness of the SMS and the level of implementation?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01b - Do the duties and responsibilities of the Designated Person(s) incorporate - Monitoring individual vessel performance in terms of safety and environmental protection?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01c - Do the duties and responsibilities of the Designated Person(s) incorporate - Ensuring the adequate resources and shore based support are applied as required?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01d - Do the duties and responsibilities of the Designated Person(s) incorporate - Proposing plans for improving the SMS?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01e - Do the duties and responsibilities of the Designated Person(s) incorporate - Ensuring deficiency, accident, incident and non-conformities are reported to the appropriate level of management?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01f - Do the duties and responsibilities of the Designated Person(s) incorporate - Verifying that corrective actions in response to deficiencies, accidents, incidents and non-conformities are carried out as required?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01g - Do the duties and responsibilities of the Designated Person(s) incorporate - Controlling the issuance, amendments and updating of SMS documentation?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01h - Do the duties and responsibilities of the Designated Person(s) incorporate - Arranging Management Safety Meetings and raising key points for discussion?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01i - Do the duties and responsibilities of the Designated Person(s) incorporate - Verifying that sea and shore staff follow the Company's safety training schedule?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01j - Do the duties and responsibilities of the Designated Person(s) incorporate - Coordinating SMS audits ashore and afloat?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01k - Do the duties and responsibilities of the Designated Person(s) incorporate - Ensuring that all shipboard Safety Committee recommendations are reported to the responsible level of management?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.01l - Do the duties and responsibilities of the Designated Person(s) incorporate - Verifying that corrective action in response to shipboard Safety Committee recommendations is carried out as required?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.02 - Is the Designated Person(s) familiar with his duties and responsibilities?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.03 - Is the Designated Person(s) conversant with the company's vessels, procedures and SMS?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.04 - Does the Designated Person(s) possess a list of home telephone numbers for all key personnel?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.05 - Do records held by the Designated Person(s) prove that communication procedures between the Company and the ships are applied?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.06 - Do records kept by the Designated Person(s) prove that communication with the highest level of management applied?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.07 - Do records kept by the Designated Person(s) prove that deficiency, accident, incident, non-conformity reports are acted on?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.08 - Do records kept by the Designated Person(s) prove that evaluation of the SMS ashore and afloat is regularly carried out?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.03 - Designated Person (S)
Question 01.03.09 - Do records kept by the Designated Person(s) prove that plans for improving the SMS are adopted continuously?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.01 - Has each Master been given a personal copy his duties, responsibilities and authorities?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.02 - Has the Master(s) overriding authority and responsibility to decide in respect to safety and pollution prevention matters and to request the Company's assistance as may be necessary been clearly defined
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.03a - Has the Company clearly defined and documented Master's responsibilities regarding - Implementation of the Company's policy?
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.03b - Has the Company clearly defined and documented Master's responsibilities regarding - Crew motivation with respect to the Company's policy?
Answer Detail Grade - Yes
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.03c - Has the Company clearly defined and documented Master's responsibilities regarding - Issuance of appropriate orders and instructions in a clear and simple manner?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.03d - Has the Company clearly defined and documented Master's responsibilities regarding - Verification that SMS requirements are met?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.03e - Has the Company clearly defined and documented Master's responsibilities regarding - Reviewing of SMS and reporting deficiencies to the Company's Management?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04a - Does the Company specifically require the Master to - Ensure that the company's procedures manuals are read?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04b - Does the Company specifically require the Master to - Ensure that the company's procedures are followed?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04c - Does the Company specifically require the Master to - Ensure that adequate stability is kept?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04d - Does the Company specifically require the Master to - Ensure that safe working practices are followed?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04e - Does the Company specifically require the Master to - Ensure that anti-pollution safeguards are maintained?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04f - Does the Company specifically require the Master to - Issue his "Standing Orders" on joining a vessel?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04g - Does the Company specifically require the Master to - Perform fire and boat drills at specified intervals?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04h - Does the Company specifically require the Master to - Perform emergency drills at specified intervals?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04i - Does the Company specifically require the Master to - Ensure that safety committee meetings are held at specified intervals?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04i - Does the Company specifically require the Master to - Ensure that the cargo is properly stowed / secured before sailing and is continuously monitored?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04j - Does the Company specifically require the Master to - Ensure that the emergency steering is tested regularly?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04k - Does the Company specifically require the Master to - Establish that the emergency steering is tested regularly?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04m - Does the Company specifically require the Master to - Oversee the on-board training?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04n - Does the Company specifically require the Master to - Verify that charts and publications are being corrected?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04o - Does the Company specifically require the Master to - Ensure that the drug and alcohol policy is met?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04p - Does the Company specifically require the Master to - Report on the competence and ability of officers?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04q - Does the Company specifically require the Master to - Communicate according to a formal routine?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.04r - Does the Company specifically require the Master to - Ensure all accidents, incidents, deficiencies and non-conformities are documented and reported?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.05 - From the company's records, does it appear that Masters are being given sufficient shore management support in carrying out the above duties?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.04 - Master's Responsibilities And
Question 01.04.06 - Is there any conflict of responsibilities and authorities in the Company and / or the Master?
Answer Detail **Grade - No**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01a - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Face to face interviews with new candidates?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01b - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Stating minimum qualifications for the position?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01c - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Checking the authenticity of qualifications?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01d - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Stating experience / training required?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01e - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Verifying previous experience / training declared?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01f - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Specifying familiarity with prescribed languages?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01g - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Verifying familiarity with prescribed languages?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01h - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Specifying nationality requirements, if any?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.01i - Check the implementation of Company's procedures concerning the employment of personnel ashore and crew members - Arranging & assessing pre-employment medical tests?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.02a - In order to ensure the employment of qualified personnel the Company provides - Professional training on a continuous basis?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.05 - Resources And Personnel

Question 01.05.02b - In order to ensure the employment of qualified personnel the Company provides - Qualified, certificated and medically fit seafarers in accordance with national and international requirements?
All ship's personnel must hold a valid approved medical fitness

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.05 - Resources And Personnel

Question 01.05.02c - In order to ensure the employment of qualified personnel the Company provides - report prior to assignment aboard ship

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.05 - Resources And Personnel

Question 01.05.02d - In order to ensure the employment of qualified personnel the Company provides - Is there a procedure to ensure the authenticity of certificate of competencies of seafarers?

Answer Detail Grade - Yes

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.02e - In order to ensure the employment of qualified personnel the Company provides - Where recruitment is done through a manning agent, does the company have a procedure for verifying that the agent follows its policy?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.02f - In order to ensure the employment of qualified personnel the Company provides - Evaluating performance at specified intervals?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.03 - Does the company ensure that the vessel are appropriately manned in order to encompass all aspects of maintaining safe operation on board
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.04a - Does the company's written procedures state how Masters will become fully conversant with the SMS? - Formal instruction by shore management?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.04d - Does the company's written procedures state how Masters will become fully conversant with the SMS - Monitoring and assessing Masters' ability to understand and apply the company's SMS requirements?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.05a - Check if the Company follows the written commitment regarding the motivation of the seafarers - Efforts to keep crew's resting period?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.05b - Check if the Company follows the written commitment regarding the motivation of the seafarers - Satisfying reasonable requests?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.05c - Check if the Company follows the written commitment regarding the motivation of the seafarers - Resolve problems related to accidents, non-conformities etc
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.06a - Do the company's records indicate that checks to verify that its alcohol and drug policy is being observed are carried out on a regular basis i.e. - Displaying warning notices in key positions?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.06b - Do the company's records indicate that checks to verify that its alcohol and drug policy is being observed are carried out on a regular basis i.e. - Routinely carry out a drugs search prior to departure?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.06c - Do the company's records indicate that checks to verify that its alcohol and drug policy is being observed are carried out on a regular basis i.e. - Taking reasonable security precautions to prevent unauthorized personnel from boarding?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.07a - Do the company's records indicate that its procedures addressing the familiarization of new personnel and personnel transferred to new assignments with their duties are being followed in practice - Providing personnel with information about the ship and the company's SMS on joining?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.05 - Resources And Personnel

Question 01.05.07b - Do the company's records indicate that its procedures addressing the familiarization of new personnel and personnel transferred to new assignments with their duties are being followed in practice - Ensuring that a new officer joining a vessel is accompanied by an experienced officer?

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.05 - Resources And Personnel

Question 01.05.07c - Do the company's records indicate that its procedures addressing the familiarization of new personnel and personnel transferred to new assignments with their duties are being followed in practice - Using video training packages to inform crew about the concept of the company's SMS and formal procedures?

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.05 - Resources And Personnel

Question 01.05.08a - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Details of next port and particulars of agents?

Answer Detail Grade - Yes

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08b - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Berth restrictions of draft tide limitations at next port?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08c - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Details of next cargo?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08d - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Cargo characteristics and stowage requirements?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08e - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Hazardous cargo special precautions?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08f - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Forthcoming bunkering arrangements?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08g - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Special routing requirements?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08h - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Planned changes in personnel at next port?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08i - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Type and quantity of spare parts being forwarded to next port?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08j - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Company reporting requirements on passage?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.08k - Does the company's SMS identify and list essential instructions to be given to every vessel prior to sailing - Reporting requirements to third parties (company exc.)
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.09a - Does the company's SMS include procedures for checking that responsible shore personnel and sea staff have an adequate understanding of the following rules, regulations, codes and guidelines - SOLAS 74 / 84 and amendments
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.09b - Does the company's SMS include procedures for checking that responsible shore personnel and sea staff have an adequate understanding of the following rules, regulations, codes and guidelines - MARPOL 73/78 and amendments
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.09c - Does the company's SMS include procedures for checking that responsible shore personnel and sea staff have an adequate understanding of the following rules, regulations, codes and guidelines - STCW 2010
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.09d - Does the company's SMS include procedures for checking that responsible shore personnel and sea staff have an adequate understanding of the following rules, regulations, codes and guidelines - COLREG 72 and amendments
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.09e - Does the company's SMS include procedures for checking that responsible shore personnel and sea staff have an adequate understanding of the following rules, regulations, codes and guidelines - LOAD LINES 69 and amendments
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.09f - Does the company's SMS include procedures for checking that responsible shore personnel and sea staff have an adequate understanding of the following rules, regulations, codes and guidelines - ILO
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.10a - Does the company ensure that procedures requiring that shore personnel and sea staff are familiar with and have access to the following international conventions and legislation are being implemented - National legislation concerning safe ship operation and pollution prevention?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.10b - Does the company ensure that procedures requiring that shore personnel and sea staff are familiar with and have access to the following international conventions and legislation are being implemented - Relevant classification society rules and regulations?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.10c - Does the company ensure that procedures requiring that shore personnel and sea staff are familiar with and have access to the following international conventions and legislation are being implemented - IMO Codes (e.g. IEDG, IBC, and CH etc.)?
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.10d - Does the company ensure that procedures requiring that shore personnel and sea staff are familiar with and have access to the following international conventions and legislation are being implemented - Appropriate guidelines (e.g. as published by ICS, OCIMF, P&I Clubs, Nautical Institutes etc.)?
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.11 - Has a safety library containing reference material been established in the Company's office(s), as well as onboard each of the company's vessels?
Answer Detail Grade - Yes
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.12 - Does a formal procedure exist to ensure that all safety libraries are continuously updated?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.13a - Has the company established & follow procedures identifying any training requirement for supporting the SMS - The monitoring of drills and exercises?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.13b - Has the company established & follow procedures identifying any training requirement for supporting the SMS - The evaluation of individual performance reports?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.13c - Has the company established & follow procedures identifying any training requirement for supporting the SMS - The results of safety audits?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.13d - Has the company established & follow procedures identifying any training requirement for supporting the SMS - General recommendations (e.g. by the Designated Person, the Master, the Safety Committees etc.)?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.13e - Has the company established & follow procedures identifying any training requirement for supporting the SMS - The evaluation of incidents, accidents and hazardous occurrences
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.05 - Resources And Personnel
Question 01.05.13f - Has the company established & follow procedures identifying any training requirement for supporting the SMS - The evaluation of SMS non-conformities?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01a - Have procedures been written to address the following operational practices - Bridge Procedure - Master's standing orders?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01b - Have procedures been written to address the following operational practices - Bridge Procedure - Familiarization with bridge equipment?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01c - Have procedures been written to address the following operational practices - Bridge Procedure -Daily tests and checks?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01d - Have procedures been written to address the following operational practices - Bridge Procedure - Changing over the watch?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01e - Have procedures been written to address the following operational practices - Bridge Procedure - Navigation in heavy weather?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01f - Have procedures been written to address the following operational practices - Bridge Procedure - Navigation in coastal waters & separation schemes?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01g - Have procedures been written to address the following operational practices - Bridge Procedure - Navigation in restricted visibility?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01h - Have procedures been written to address the following operational practices - Bridge Procedure - Watch keeping duties at anchor?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01i - Have procedures been written to address the following operational practices - Bridge Procedure - Passage planning?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01j - Have procedures been written to address the following operational practices - Bridge Procedure - Correction of charts and publications?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01k - Have procedures been written to address the following operational practices - Bridge Procedure - Monitoring of compass and instrument errors?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01l - Have procedures been written to address the following operational practices - Bridge Procedure - Preparing for sea?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01m - Have procedures been written to address the following operational practices - Bridge Procedure - Preparing for port entry?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01n - Have procedures been written to address the following operational practices - Bridge Procedure - Embarkation and disembarkation of pilots?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.01o - Have procedures been written to address the following operational practices - Bridge Procedure - Bridge activities while under Pilotage?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02a - Have procedures been written to address the following operational practices - Engine Room Procedures - Chief Engineer's standing orders?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02b - Have procedures been written to address the following operational practices - Engine Room Procedures - Familiarization with engine room equipment?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02c - Have procedures been written to address the following operational practices - Engine Room Procedures - Daily tests and checks?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02d - Have procedures been written to address the following operational practices - Engine Room Procedures - Monitoring of machinery & equipment performance?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02e - Have procedures been written to address the following operational practices - Engine Room Procedures - Preparing at sea?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02f - Have procedures been written to address the following operational practices - Engine Room Procedures - Preparing for arrival?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02g - Have procedures been written to address the following operational practices - Engine Room Procedures - Cleanliness of machinery spaces?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.02h - Have procedures been written to address the following operational practices - Engine Room Procedures - Availability / location of manufacturer's manual?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.03a - Have procedures been written to address the following operational practices - Life Saving Procedures - Posting and updating of muster lists?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.03b - Have procedures been written to address the following operational practices - Life Saving Procedures - Instructions for storage and use of lifejackets?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.03c - Have procedures been written to address the following operational practices - Life Saving Procedures - Launching and recovery of lifeboats?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.03d - Have procedures been written to address the following operational practices - Life Saving Procedures - Operation and testing of lifeboat engine(s)?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.03e - Have procedures been written to address the following operational practices - Life Saving Procedures - Life rafts survival techniques?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.03f - Have procedures been written to address the following operational practices - Life Saving Procedures - Use of EPIRB's?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04a - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Posting descriptions of fire alarm signals?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04b - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Acquainting personnel with alarm signals?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04c - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Composition and duties of fire teams?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04d - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Posting of fire control plans?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04e - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Use of fixed and portable fire extinguishing equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04f - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Use of breathing apparatus and protective fire suits?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04g - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Operation of smoke / heat / fire detection system(s)?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04h - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Periodical testing / checking of alarms and appliances?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04i - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Welding and burning restrictions?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04j - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Sources of spontaneous combustion and static electricity?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.04k - Have procedures been written to address the following operational practices - Fire-Fighting Procedure - Jury - rigged electrical appliances?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05a - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Upkeep of Oil Record Book?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05b - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Discharge of ballast water from oil tanks?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05c - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Disposal of oily water residues, slops and sludge?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05d - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Overboard discharge from machinery space, bilges?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05e - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Operation of equipment and systems as per Annex I of MARPOL 73/78?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05f - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Bunkering / oil cargo operations?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05g - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Periodical checking / testing of equipment, as per Annex I of MARPOL 73/78?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05h - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Disposal of chemicals and hazardous substances?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.05h - Have procedures been written to address the following operational practices - Pollution Prevention Procedures - Disposal of garbage?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06a - Have procedures been written to address the following operational practices - Cargo Procedures - Ensuring and preserving watertight integrity?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06b - Have procedures been written to address the following operational practices - Cargo Procedures - Maintaining satisfactory trim & stability?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06c - Have procedures been written to address the following operational practices - Cargo Procedures - Checking and recording of drafts?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06d - Have procedures been written to address the following operational practices - Cargo Procedures - Prevention of overloading and overstressing?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06e - Have procedures been written to address the following operational practices - Cargo Procedures - Loading and discharging requirements?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06f - Have procedures been written to address the following operational practices - Cargo Procedures - Handling, stowage & carriage of hazardous cargo?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06g - Have procedures been written to address the following operational practices - Cargo Procedures - Cargo Watch keeping in port?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06h - Have procedures been written to address the following operational practices - Cargo Procedures - Routine testing / checking of cargo equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06i - Have procedures been written to address the following operational practices - Cargo Procedures - Cleaning / ventilating of holds / cargo spaces?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.06j - Have procedures been written to address the following operational practices - Cargo Procedures - Steps to take in the event of cargo damage?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07a - Have procedures been written to address the following operational practices - Other Operational Procedures - Entry into enclosed spaces?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07b - Have procedures been written to address the following operational practices - Other Operational Procedures - Hot work operations?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07c - Have procedures been written to address the following operational practices - Other Operational Procedures - Working aloft or overside?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07d - Have procedures been written to address the following operational practices - Other Operational Procedures - Painting and spraying operations?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07e - Have procedures been written to address the following operational practices - Other Operational Procedures - Crew Medical attention?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07f - Have procedures been written to address the following operational practices - Other Operational Procedures - Cleaning of vessel ?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07g - Have procedures been written to address the following operational practices - Other Operational Procedures - Anti-Piracy measures?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.06 - Development Of Plans For Shipb
Question 01.06.07h - Have procedures been written to address the following operational practices - Other Operational Procedures - Ship security in port ?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.01 - Does the company established and follow procedures to identify, describe and respond to potential, emergency shipboard situations, specifying the actions to be taken in each case?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.02a - Check if the plans for emergency preparedness are used by - Shore personnel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.02b - Check if the plans for emergency preparedness are used by - Each vessel individually?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.03 - Do all the persons involved in the Emergency Plans know their duties?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04a - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Collision?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04b - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Grounding and stranding?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04c - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Failure of main engine?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04d - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Loss of electrical power?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04e - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Loss of steering / maneuverability?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04f - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Structural failure of vessel?
Answer Detail **Grade - Yes**
Answer Remark



Maritec Tanker Management Private Limited

Vessel - Mumbai Office (IMO: 121253)



Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04g - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Flooding?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04h - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Fire?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04i - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Oil pollution, including accidental spillage of oil cargo and bunkers?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04j - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Abandoning ship?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04k - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Man overboard and Search and Rescue operations?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04l - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Piracy and terrorism?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04m - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Shifting of cargo?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.04n - Have drills and exercise programs been established and followed by the Company in order to test planned responses of the crew readiness to all identified emergencies - Serious injury and illness?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.05a - Are records kept of all drills and exercises - Altogether, by the company?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.05b - Are records kept of all drills and exercises - Individually, by each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.06 - Check from the record kept by the company if drills and exercises regularly performed?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.07 - Emergency Preparedness
Question 01.07.07 - The results of drills and exercises evaluated upon completion and proposals of improvement are submitted in writing, if it is considered necessary?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.07 - Emergency Preparedness

Question 01.07.08 - Check if a responsible person of shore management periodically witness and report upon the effectiveness of shipboard drills and exercises?

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.07 - Emergency Preparedness

Question 01.07.09 - Does shore management review ships S.M.S. and, if it is considered necessary, impose recommendations arising from drills and exercises?

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.08 - Reports And Analysis Of Non-Co

Question 01.08.01a - Does each vessel of the Company formally report the following to the Designated Person(s) ashore, as per the relevant procedures of S.M.S - Accidents?

Answer Detail Grade - Yes

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.01b - Does each vessel of the Company formally report the following to the Designated Person(s) ashore, as per the relevant procedures of S.M.S - Hazardous occurrences?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.01c - Does each vessel of the Company formally report the following to the Designated Person(s) ashore, as per the relevant procedures of S.M.S - Non-conformities within the SMS (including unsafe conditions / unsafe operations)?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.02 - Does the Company keep records of all the above reports?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.08 - Reports And Analysis Of Non-Co

Question 01.08.03 - Does the company formally acknowledge in writing receipt of above reports ?

Answer Detail **Grade - Yes**

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.08 - Reports And Analysis Of Non-Co

Question 01.08.04a - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Facilities involving crewmembers and third parties?

Answer Detail **Grade - Yes**

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.08 - Reports And Analysis Of Non-Co

Question 01.08.04b - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Injuries to crewmembers and third parties?

Answer Detail **Grade - Yes**

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04c - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Illness of crewmembers?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04d - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Fire and explosion?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04e - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Grounding and stranding?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04f - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Damage to the vessel and / or equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04g - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Damage to, and shifting of, cargo?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04h - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Damage to property?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04i - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Damage to (or by) other vessels?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04j - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Damage to the environment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04k - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Loss of oil, bunkers, and hazardous or noxious substances?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04l - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Malfunction of critical machinery and equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04m - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Attacks by pirates / armed robbers?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04n - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Security breaches including the discovery of stowaways on board ?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04o - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Navigational incidents in a "Near Miss"?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04p - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - "Near Miss" incidents resulting in almost injury to personnel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.04q - Are the reports of accidents and hazardous occurrences from vessels submitted to the DP in respect of following circumstances - Deviations from the company's drug and alcohol policy requirements?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.05a - Has the company establish procedures to formally investigate reports of - Accidents?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.05b - Has the company establish procedures to formally investigate reports of - Hazardous occurrences?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.05c - Has the company establish procedures to formally investigate reports of - Non-conformities within the SMS (including unsafe conditions / unsafe operations)?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.06a - Are standard forms used for the investigation of - Accidents?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.06b - Are standard forms used for the investigation of - Hazardous occurrences?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.06c - Are standard forms used for the investigation of - Non-conformities within the SMS (including unsafe conditions / unsafe operations)?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.07a - Does the SMS require that investigations into accidents and hazardous occurrences include written details of the following (where appropriate) - Comments about the accuracy of the written reports?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.07b - Does the SMS require that investigations into accidents and hazardous occurrences include written details of the following (where appropriate) - Interviews with key witnesses, if any?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.07c - Does the SMS require that investigations into accidents and hazardous occurrences include written details of the following (where appropriate) - Conclusions regarding basic causes?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.07d - Does the SMS require that investigations into accidents and hazardous occurrences include written details of the following (where appropriate) - Details of any deviation from national or international rules and regulations, navigational guidelines and / or SMS requirements?
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.07e - Does the SMS require that investigations into accidents and hazardous occurrences include written details of the following (where appropriate) - Recommendations for undertaking corrective actions?
Answer Detail Grade - Yes
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.08 - Does the SMS include procedures requiring reports and investigations to be evaluated at the appropriate level of management with the objective of preventing their re-occurrence?
Answer Detail Grade - Yes
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.09 - Does a regular meeting take place involving senior management Personnel to review accidents, hazardous occurrences, non-conformities and measures for preventing their re-occurrence?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.10 - Does the SMS require, the Company to take both long and short term corrective actions for preventing the re-occurrence of accidents, hazardous occurrences and non-conformities?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.11 - Does SMS require conclusions of reviews and evaluations by the Management to be recorded, and the details to be distributed to the Senior Management of the Company and other responsible staff?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.12 - Does the Company inform in writing to the Master of each vessel the conclusions of the Company, even if no corrective action is considered necessary?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.13 - Does the SMS include procedures to verify the implementation of the corrective actions ?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.08 - Reports And Analysis Of Non-Co
Question 01.08.14 - Does the SMS require the Company to keep records and statistically analyses the frequency of all accidents, etc. ?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.01 - Has the Company established procedures to ensure that the vessels are inspected and maintained according to applicable rules and regulations and with any additional requirements which may be imposed by the company?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.02a - To ensure compliance with the applicable rules, regulations and company's requirements, the following should be met - Inspections of hull, machinery and equipment by appropriate, qualified and experienced senior officers at specified intervals?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.02b - To ensure compliance with the applicable rules, regulations and company's requirements, the following should be met - Inspections of hull, machinery and equipment by qualified and experienced senior officers at specified intervals?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.02c - To ensure compliance with the applicable rules, regulations and company's requirements, the following should be met - Routine maintenance procedures for hull, machinery and equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.02d - To ensure compliance with the applicable rules, regulations and company's requirements, the following should be met - Rectification procedures for hull, machinery and equipment defects?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.03a - Are checklists used for inspections of hull, machinery and equipment, when carried out by - Senior officers onboard the ship?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.03b - Are checklists used for inspections of hull, machinery and equipment, when carried out by - Company's superintendents (i.e. Chief Officers, Chief Engineers)?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.04 - Are checklists used by ships' crew to aid the routine inspection and maintenance of hull, machinery and equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05a - Does the SMS include routine inspection and maintenance procedures - Shell, deck plating and superstructure steelwork?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05b - Does the SMS include routine inspection and maintenance procedures - Internal bulkheads, frames, brackets, etc.?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05c - Does the SMS include routine inspection and maintenance procedures - Ballast / double bottom tanks & pumping systems?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05d - Does the SMS include routine inspection and maintenance procedures - Watertight doors?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05e - Does the SMS include routine inspection and maintenance procedures - Gangways, ladders & other boarding arrangements?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05f - Does the SMS include routine inspection and maintenance procedures - Cargo spaces and ventilation's arrangements?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05g - Does the SMS include routine inspection and maintenance procedures - Cargo handling / pumping arrangements?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05h - Does the SMS include routine inspection and maintenance procedures - Pipelines and valves?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05i - Does the SMS include routine inspection and maintenance procedures - Fire fighting appliances and equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05j - Does the SMS include routine inspection and maintenance procedures - Life saving appliances and equipment?
Y

Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05k - Does the SMS include routine inspection and maintenance procedures - Pollution prevention arrangements?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05l - Does the SMS include routine inspection and maintenance procedures - Navigational equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05m - Does the SMS include routine inspection and maintenance procedures - Radio equipment?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05n - Does the SMS include routine inspection and maintenance procedures - Anchoring and mooring equipment?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05o - Does the SMS include routine inspection and maintenance procedures - Main engine and generators?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05p - Does the SMS include routine inspection and maintenance procedures - Auxiliary machinery?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05q - Does the SMS include routine inspection and maintenance procedures - Bunkering arrangements and separator systems?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05r - Does the SMS include routine inspection and maintenance procedures - Cabins and washrooms?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.05s - Does the SMS include routine inspection and maintenance procedures - Waste disposal and sewage systems?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.06 - Is every inspection report signed by the person responsible?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.06 - Is every inspection report signed by the person responsible?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.07a - Copies of all inspection and maintenance records are held - Altogether by the company?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.07b - Copies of all inspection and maintenance records are held - Individually, by each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.08 - Are copies of inspection and maintenance reports kept for a minimum specified period?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.09 - The Company procedure for maintenance of records is being followed in practice?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.10a - Check if each inspection report shows - The nature of all defects, deficiencies and non-conformities observed?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.10b - Check if each inspection report shows - Probable causes of all defects, etc.
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.10c - Check if each inspection report shows - Proposals for corrective actions?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.11 - Are all inspection and maintenance reports reviewed and monitored by a qualified and responsible person(s) ashore?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.12 - Does a qualified and responsible person check all reports of defects, deficiencies and non-conformities and, where appropriate, recommends corrective action?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.13 - Is the responsible superintendent informed of the deficiencies and recommendations that have been found?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.14 - Check if, upon the deletion of recommendations, the ship's staff gives written confirmation of rectification's to a responsible person ashore?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.15 - Are formal meetings involving Senior Management personnel held regularly to discuss the reported deficiencies, non -conformities and their rectification procedures?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.16 - Do the Company's records indicate that the above rectification procedures are followed in practice?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.17a - Check if the following personnel appear to be familiar with applicable classification society and flag state requirements - Senior deck and engineer officers?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.17b - Check if the following personnel appear to be familiar with applicable classification society and flag state requirements - Company superintendents?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.17c - Check if the following personnel appear to be familiar with applicable classification society and flag state requirements - Senior manager / director with overall responsibility for technical matters?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.18a - To ensure that senior officers are familiar with the above requirements, check if following information is available for reference onboard the ship - Copies of relevant statutory legislation?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.18b - To ensure that senior officers are familiar with the above requirements, check if following information is available for reference onboard the ship - Copies of relevant classification society rules and regulations?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.19a - To ensure that responsible staff members are familiar with the relevant requirements, check if the following information is available in the Company office - Copies of relevant legislation and conventions?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.19b - To ensure that responsible staff members are familiar with the relevant requirements, check if the following information is available in the Company office - Copies of relevant classification society rules and regulations?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.19c - To ensure that responsible staff members are familiar with the relevant requirements, check if the following information is available in the Company office - Copies of the latest Class Survey status for each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.20a - Are copies of all classification society and Port state control inspection reports held - Altogether, by the Company?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.20b - Are copies of all classification society and Port state control inspection reports held - Individually, by each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.21a - For study and reference purposes, is a technical library existing - In the Company's premises?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.21b - For study and reference purposes, is a technical library existing - On board each vessel?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.22a - Does the technical library in the company's premises include the following documentation? - Manufacturers' manuals for principal machinery and equipment of each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.22b - Does the technical library in the company's premises include the following documentation? - Key plans and drawings for each vessel? (e.g. general arrangement capacity plan, shell expansion, fire control plan etc.)
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.22c - Does the technical library in the company's premises include the following documentation? - Key technical data for each vessel? (E.g. stability information tank sounding tables, etc.)
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.23 - Check if above data are maintained in the technical library of the vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.24 - Are SMS procedures maintained to ensure that the above technical libraries are monitored and kept fully updated by a responsible person(s)?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.25 - Are the due dates of all class and statutory surveys monitored and reviewed by a responsible and qualified person ashore?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.26 - Are procedures, ensuring all vessels are provided with sufficient stores and spare parts followed in practice?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.27a - Do the above procedures require a qualified and responsible officer(s) aboard each vessel to - Keep an inventory of deck stores, engine stores and spare parts?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.27b - Do the above procedures require a qualified and responsible officer(s) aboard each vessel to - Forward inventories of stores and spare parts to the Company on a regular basis?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.27c - Do the above procedures require a qualified and responsible officer(s) aboard each vessel to - Notify the Company in writing of stores and spare parts required?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.27d - Do the above procedures require a qualified and responsible officer(s) aboard each vessel to - Record the arrival of stores and spare parts received?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.27e - Do the above procedures require a qualified and responsible officer(s) aboard each vessel to - Maintain records of all the above?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.28a - Is there a responsible person in the company who - Monitors all deck and engine room inventories?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.28b - Is there a responsible person in the company who - Monitor and satisfy on requests, stores and spare parts?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.28c - Is there a responsible person in the company who - Notify vessels of all stores and spare parts dispatched?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.28d - Is there a responsible person in the company who - Record details of all stores and spare parts dispatched?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.28e - Is there a responsible person in the company who - Maintain records of all the above?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.29 - Are third party contractors (e.g. gangs) directed to carryout work on board advised of all relevant SMS safety and pollution prevention procedures by a qualified and responsible officer?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30a - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Fire pumps and back-up systems?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30b - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Generators?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30c - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Steering gear system?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30d - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Fuel preparation and delivery system?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30e - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Cooling system?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30f - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Lube oil system?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30g - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Emergency stops and automatic alarms?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.30h - Are specific measures followed in practice regarding the routine maintenance and testing of the following equipment and systems at specified intervals? - Communication systems?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.09 - Maintenance Of The Ship And Eq
Question 01.09.31 - Does the SMS require equipment and systems that are not continually active to be tested regularly?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.01 - Are copies of all manuals used in the ship available for reference in the company's office?

Answer Detail **Grade - Yes**

Answer Remark JOT

Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.02 - Do the Company and shipboard manuals incorporate all the requirements of the ISM Code?

Answer Detail **Grade - Yes**

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.03a - Has the company defined the locations where relevant SMS documentation shall be placed? - In the Company's premises?

Answer Detail **Grade - Yes**

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.03b - Has the company defined the locations where relevant SMS documentation shall be placed? - Aboard each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.04 - Is the documentation available to all the specified locations in practice?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.05 - Has the Company identified key personnel ashore and afloat who must hold personal copies or relevant sections of SMS documentation?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.06 - Has the company established, and maintained procedures to control the issuance of all documents and data relevant to the SMS?

Answer Detail **Grade - Yes**

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.07 - Have procedures been established by the Company to ensure the prompt removal of obsolete documents?

Answer Detail **Grade - Yes**

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.08 - Is an appropriate person ashore designated to control, amend, approve and distribute the SMS documentation as directed by the Company?

Answer Detail **Grade - Yes**

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.09 - Are copies of all obsolete documents kept only by the person responsible for the control of documentation?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.10 - Is the procedure regarding the control and monitoring of SMS documentation being followed in practice?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.11 - Are meetings in the highest level of management held at regular intervals to proceed to the necessary amendments of the manuals?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.12a - Has the company defined the methods of distributing new or revised SMS documentation? - Within the Company's office?
Y

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.12b - Has the company defined the methods of distributing new or revised SMS documentation? - To each vessel?

Answer Detail Grade - Yes

Answer Remark

Chapter 01.00 - Internal Audit - Shore

Category 01.10 - Documentation

Question 01.10.12c - Has the company defined the methods of distributing new or revised SMS documentation? - To each individual holding of SMS documentation?

Answer Detail Grade - Yes

Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.13 - Are procedures ensuring, that all personnel ashore and afloat, are notified of the changes and amendments of the SMS followed in practice?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.14 - Is the master required to notify the person responsible for document control when changes to the vessel's SMS documentation have been effected?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.15 - Is the Master required to return the obsolete documents to the responsible person for the document control, or alternatively, confirming to him document's destruction?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.16 - Have procedures been established by the Company to ensure that the Company's SMS documentation is removed from the ship and returned to the responsible person(s) ashore should a vessel leave the Company's control?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.10 - Documentation
Question 01.10.17 - Are internal audits of SMS verifying the sufficiency of document control arrangements on board each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.01a - Does the Company perform internal audits to ensure that activities with the security and prevention of pollution comply with SMS procedures? - Within the company's offices?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.01b - Does the Company perform internal audits to ensure that activities with the security and prevention of pollution comply with SMS procedures? - Aboard each vessel?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.02 - Do internal audits within the Company offices take place and in all relevant departments?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.03 - Is it ensured that the internal audit be completed within a reasonable time period?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.04 - Do the Company's records indicate that the internal audit procedures are being followed in practice?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.05 - Is it verified that whether all those undertaking delegated ISM related tasks are acting in conformity?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.06 - Do auditors submit written reports with the remarks, conclusions and recommendations of each audit, to the relevant supervisor of the department audited?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.07 - Are audit findings always acknowledged to all personnel of the audited department?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.08 - Are regular reports concerning the continuity, suitability and effectiveness of the SMS submitted to the Company's senior management?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.09a - Are evaluation and review procedures required to address the following areas available - Management of the Company and inter - department relationships?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.09b - Are evaluation and review procedures required to address the following areas available - Administrative procedures?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.09c - Are evaluation and review procedures required to address the following areas available - Personnel, including their responsibilities and authority?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.09d - Are evaluation and review procedures required to address the following areas available - Familiarization with and strict implementation of, SMS policies, procedures and instructions?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.09e - Are evaluation and review procedures required to address the following areas available - Requirements for additional familiarization or on the job training?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.09f - Are evaluation and review procedures required to address the following areas available - Documentation, reports and record-keeping?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.10 - Check if the results of evaluation and review are addressed to all responsible personnel?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.11a - Are management reviews, meeting held at regular intervals to check - The Analysis of accidents, hazardous occurrences and non-conformities
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.11b - Are management reviews, meeting held at regular intervals to check - The audit findings, including the conclusions and recommendations of auditors?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.11c - Are management reviews, meeting held at regular intervals to check - The recommendations following class and statutory surveys?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.11d - Are management reviews, meeting held at regular intervals to check - The plans for updating SMS about fleet changes, market trends, new regulations and changes in social environmental attitudes?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.12 - Are the minutes of all the above meetings kept?
Answer Detail **Grade - Yes**
Answer Remark

Chapter 01.00 - Internal Audit - Shore
Category 01.11 - Company's Verification, Review
Question 01.11.13 - Are all decisions, conclusions and recommendations resulting from management review meetings documented?
Answer Detail **Grade - Yes**
Answer Remark



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Chapter	01.00 - Internal Audit - Shore
Category	01.11 - Company's Verification, Review
Question	01.11.14 - Are all decisions concerning corrective action monitored by a qualified and responsible person(s) to ensure that they are implemented promptly and correctly?
Answer Detail	Grade - Yes
Answer Remark	